



City of Franklin, Virginia Electoral Board Minutes

Purlie Banks, Chair, Nancy Parrish, Vice-Chair, Gary Wyse, Secretary

Emergency Services Building

100 South Main Street

Franklin, VA 23851

August 22, 2023, Amended Meeting Minutes

Purlie Banks, Nancy Parrish, Gary Wyse present. Jen Maynard, Guest.

Purlie Banks called the meeting to order at 2:06 PM.

Nancy Parrish made a motion to adopt the agenda as presented, 2<sup>nd</sup> by Gary Wyse, passed unanimously.

Nancy Parrish made a motion to accept the June 27, 2023, minutes as submitted, Purlie Banks 2<sup>nd</sup>, passed unanimously.

Gary Wyse made a motion to approve the July 20, 2023, minutes as amended, Nancy Parrish 2<sup>nd</sup>, passed unanimously.

Nancy Parrish made a motion to approve the July 28, 2023, minutes as submitted, Purlie Banks 2<sup>nd</sup>, passed unanimously.

**New Business:**

Jen Maynard advised that the new Veris program was introduced. Discussed how to keep calm during election day. How best to deal with tracking absentee ballots. Advised that JIRA was a helpdesk feature available now. We will receive partial reimbursement for Presidential Primary expenses based on a formula from the Commonwealth.

Gary Wyse – Human Resources – Performance of individuals.

Purlie advised the minutes topic should be “unfinished business”, not “old business”.

Purlie – Electoral Board need to know their job description.

2)GREB Handbook - Section 24.2 – 370.3. We need to know what government is doing.

FOIA request doesn't have to be in writing. No time limit for FOIA requests to be made. The requestor must be a Virginia resident.

National Poll Worker Recruitment Day – August 23, 2023. Continue to do as has been done.

Records, Retention and Disposition Guide – August 25, 2023

Regional Meeting – September 2, 2023. EB members meet at Hunterdale Christian Church – 8:45AM.

ADA compliance and Assessment – Due October 16, 2023. Community Development to assess the ADA Checklist.

Phishing – city email addresses. Everyone needs to reconsider that as an option.

Next meeting on October 3, 2023, at Franklin Emergency Services Building at 2:00 PM.

Gary Wyse made a motion to adjourn the meeting, 2<sup>nd</sup> by Nancy Parrish and passed unanimously. Adjourned at 4:12 PM.

Respectfully Submitted,

  
Gary Wyse